



ELEMENTARY SCHOOL SUBSTITUTE TEACHER TK-8

Position Title: Substitute Elementary Teacher

Department: Campus

Reports to: Principal

Calendar: Academic Year On-Call

The California Republic Leadership Academy Capistrano is a startup, TK-8, public charter school launching in South Orange County for the 2023-24 school year. The Mission of the California Republic Leadership Academy is to develop the next generation of leaders in mind, character, and practice through a virtue-based education that leads a scholar to servant leadership through the pursuit of truth and the development of virtue and wisdom. CRLA Capistrano will utilize a Classical Education model.

Position Overview

The Substitute Elementary Teacher provides high quality instruction within a small school environment, serves students in grades TK-5, and upholds the mission and values of CRLA.

Essential Duties and Requirements

- Establish a culture of high expectations that includes the shared belief of raising good citizens through teaching and fostering moral values
- Develop and implement lesson plans and classroom activities aligned with California State Standards and Classical Education standards
- Assess students and analyze student results; refine and differentiate classroom instruction based on assessment data and student needs
- Collaborate with colleagues to improve instructional practices; share best practices
- Communicate with students and their families about classroom activities and student progress
- Involve parents and guardians as partners in their students' education
- Manage student behavior to ensure every student is fully engaged
- Actively participate in professional development activities, and work closely with teachers, principal, and other staff members
- Maintain accurate student records including attendance
- Identify unique student needs and collaborate with team members to effectively address those needs.
- Support the mission, vision, and core values of CRLA
- Perform other related duties as required and assigned

Required knowledge, skills & abilities:

- Knowledge of child cognitive development and various learning styles
- Knowledge of subject matter, including California State Standards and subject-specific frameworks
- Knowledge of assessments
- Ability and willingness to implement CRLA curriculum
- Ability to analyze qualitative and quantitative student data
- Ability and willingness to reflect and improve instructional practices
- Ability to collaborate with colleagues, parents and community
- Computer and Internet search skills

Minimum educational level:

- Bachelor's Degree
- Valid California Multiple Subject Teaching Credential, *preferred*
- English Language Learner Authorization, *preferred*

Experience required:

- 1+ year working with students as a teacher, teacher intern, or teaching assistant, *preferred*

Physical Demands:

The physical demands described here are representative of those that must be reasonably met by a Teacher to successfully perform the essential functions of this job. Occasionally lift and/or move up to 30 pounds. While performing the duties of this job, frequently required to sit, stand, move, feel, reach with hands and arms, talk and hear.

Work environment:

The work environment characteristics are representative of those in a normal classroom/school setting which a teacher might encounter while performing the essential functions of this job. The noise, exposure to dust, oils, and cleaning chemicals are mild. Work may be performed in indoor and/or outdoor environments. There may be some moderate exposure to childhood and/or other diseases in a school environment. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

To apply, please review our school Mission and Vision on the school website and send a current resume and compelling cover letter to helen.suhr@crlacapo.org.

Resumes will be reviewed as received.

Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.